



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Social Services Technician I

Job Information

Job Type: Full-Time

Pay Grade: D

Program: Case Management

Location: Muscogee County

Posting Date: 01/14/2022

Application Deadline: **Open Until Filled**

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit Completed State of Georgia application to Recruiter:

New Horizons Behavioral Health
1215 2nd Ave
Columbus, Georgia 31901

Fax: (706) 317-5004

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description

Under immediate to general supervision, provides limited para-professional social services to consumers and their families. Conducts routine intakes, serves as consumer advocate, assists the treatment team and monitors client's treatment plan progress. May, under professional supervision, provide supportive counseling to consumers and their families.

Minimum Qualifications:

Applicant must have a high school diploma or GED. **Must submit proof with application.** One year of full-time (or equivalent part-time) work experience in social services delivery (case management, outreach, prevention/ education, etc.) *or* one year of full-time (or equivalent part-time) work experience in a social service program as a houseparent in a group home or residential setting. *or* one year of full-time (or equivalent part-time) work experience performing direct care activities, basic nursing procedures and training for patients at a level equivalent to health services technician. *or* 90 quarter hours of college coursework that included a least 15 quarter hours in social work, psychology, mental health, nursing, education or a related field.

Preferred Qualifications:

An associate's degree in social work, pre-social work, psychology, mental health, nursing, education, or a related field and one (1) year of full-time (or equivalent part-time) work experience in social services delivery.

Applicant MUST submit proof of High School or GED completion with application to be considered for employment

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening. New Horizons does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process. This position is subject to close at any time once a satisfactory applicant pool has been identified.