



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Part-Time Custodian

Job Information

Job Type: Part-Time

Pay Rate: \$7.25 per hour

Program: DD / Transportation Building

Location: Muscogee County

Posting Date: 8/9/2022

Application Deadline: Open Until Filled

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit Completed State of Georgia application to Recruiter:

**Human Resources
New Horizons Behavioral Health
2100 Comer Ave
Columbus, Georgia 31904**

Fax: (706) 596-5589

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description

Under general supervision, the candidate will be responsible for cleaning and maintaining the building. The candidate will also be responsible for removing all trash. May provide care and routine maintenance of grounds; Follows all safety policies and procedures.

Minimum Qualifications:

Applicant must have a high school diploma or GED and **submit proof with application.** There is no additional entry qualifications information available at this time.

Preferred Qualifications:

Applicant MUST submit proof of High School or GED completion with application to be considered for employment

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.

This position is subject to close at any time once a satisfactory applicant pool has been identified.