



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Building Better Lives

# Part-Time Community Access Individual Worker (CAI)

## Job Information

**Job Type:** PRN (As Needed)

**Pay Rate:** \$9.25 hr

**Program:** DD – CAI

**Location:** Muscogee County

**Posting Date:** 03/16/2018

**Application Deadline:** Open Until Filled

**Position Open to:** All qualified applicants

Submit Completed State of Georgia application to Recruiter:

**New Horizons Behavioral Health  
1215 2<sup>nd</sup> Ave  
Columbus, Georgia 31901**

**Fax: (706) 317-5004**

**Email: [jobs@nhbh.org](mailto:jobs@nhbh.org)**

**Website: [www.nhbh.org](http://www.nhbh.org)**

## Job Description

The Community Access Case Manager is responsible for providing case management services to adult consumers in a community setting. Community Support consists of rehabilitative, environmental support, and resource coordination. All of the services are performed in a community setting. These services include a variety of interventions to include as advocacy, referrals, and linkage with community resources, relapse prevention, and development of support systems. Interested candidates should possess the ability to work independently in community settings.

### Minimum Qualifications:

High School diploma or GED is required.

### Preferred Qualifications:

Experience in working with individuals with mental disorders and/or challenging behaviors.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

**NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL. APPLICANTS MUST MEET BOTH THE MINIMUM AND THE MAJORITY OF THE PREFERRED QUALIFICATIONS TO BE CONSIDERED FOR THIS POSITION.**

**Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.**

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**