



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

# Peer Outreach Specialist

## Job Information

**Job Type:** Full-Time

**State Pay Grade:** C

**Program:** Midtown Recovery Center

**Location:** Muscogee County

**Posting Date:** 05/11/2017

**Application Deadline:** Open Until Filled

**Position Open to:** All qualified applicants

\*\*\*ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. \*\*\*

Submit Completed State of Georgia application to Recruiter:

**New Horizons Behavioral Health**  
1215 2<sup>nd</sup> Ave  
Columbus, Georgia 31901

**Fax:** (706) 317-5004

**Email:** [jobs@nhbh.org](mailto:jobs@nhbh.org)

**Website:** [www.nhbh.org](http://www.nhbh.org)

## Job Description

Primary responsibilities include conducting outreach in the community daily; collecting data and entering the information in database; conducting peer recovery support services including scheduling relevant and appropriate skills-training for individuals; attending community events and health fairs to promote awareness of program; conducting formal presentations with agencies, community and faith-based organizations; providing health education activities as necessary.

### Minimum Qualifications:

A high school diploma or GED; one year experience in outreach or prevention; ability to communicate verbally and in writing; and ability to work with diverse populations.

### Preferred Qualifications:

There are no preferred qualifications available at this time.

**The applicant may be subjected to a Fingerprint Based Background Check of the Georgia and Federal Criminal History Record Databases.**

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

**NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.**

**Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.**

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**