



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Part-Time Case Manager (SST 2)

Job Information

Job Type: Part-Time

Pay: \$15 per hour

Program: Generation Next

Location: Muscogee County

Posting Date: 10/31/2022

Application Deadline: Open Until Filled

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit Completed State of Georgia application to Recruiter:

New Horizons Behavioral Health
2100 Comer Ave.
Columbus, Georgia 31904

Fax: (706) 596-5589

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description

Provide case management to young adults, helping to link youth and families to community resources skill building groups, life skills groups; Serve as a liaison between agency and other partners; Document progress notes; Transport individuals.

Candidate must be willing to work a flexible schedule (mornings and afternoons). Part-time employees work up to twenty-nine (29) hours. Days are Monday through Friday, and occasional Saturdays.

Minimum Qualifications:

Completion of a Bachelor's degree in Human Services and at least one (1) year of experience working with youth and/or families & experience working in behavioral health -OR- High School diploma/GED with three (3) to five (5) years of experience in behavioral health. Must have excellent communication skills.

A Bachelor's degree and experience in working with individuals with mental disorders and/or addictive diseases is preferred.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.

This position is subject to close at any time once a satisfactory applicant pool has been identified.