



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Social Services Technician III

Job Information

Job Type: Full-Time

Pay Grade: Open

Program: Randolph/Clay Service Ctr.

Location: Randolph County

Posting Date: 06/06/2018

Application Deadline: Open Until Filled

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit Completed State of Georgia application to Recruiter:

**New Horizons CSB
1215 2nd Ave
Columbus, Georgia 31901**

Fax: (706) 317-5004

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description

Provides a broad range of social service to consumers and their families. Conducts consumer intakes, participates in treatment team planning, and performs crisis intervention. Assists in dealing with personal and social problems. May provide supportive counseling to consumers and families and/or serve as a liaison for social services. May perform case management duties.

Minimum Qualifications:

Completion of a Bachelors Degree in one of the following fields: social work, psychology, mental health, nursing, education, sociology, criminal justice, counseling, rehabilitation counseling, guidance counseling, or a related discipline and one year of full-time experience as a Social Services Technician. Must have BS in above named fields to be MHC eligible (Mental Health Clinician)

Preferred Qualifications:

Supervisory experience and experience in working with individuals with mental disorders and/or addictive diseases is preferred.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.

This position is subject to close at any time once a satisfactory applicant pool has been identified.