



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

# Social Services Tech 2 Case Manager

## Job Information

**Job Type:** Full-Time (Temp for 12 weeks)

**Pay:** \$11.54 hour / \$24,000 year

**Program:** Project Change

**Location:** Muscogee County

**Posting Date:** 03/02/2020

**Application Deadline:** Open Until Filled

**Position Open to:** All qualified applicants

\*\*\*ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. \*\*\*

Submit Completed State of Georgia application to Recruiter:

**New Horizons Behavioral Health**  
1215 2<sup>nd</sup> Ave  
Columbus, Georgia 31901

**Fax:** (706) 317-5004

**Email:** [jobs@nhbh.org](mailto:jobs@nhbh.org)

**Website:** [www.nhbh.org](http://www.nhbh.org)

## Job Description

Skill building groups, transporting, documentation, treatment plan reviews, screenings and intake. **Population served:** Adolescents ages 12-17 years old. **Days:** Monday – Friday and 2 Saturdays a month. **Hours:** Weekdays 11 am to 7:00 pm; Saturdays 9:00 am to 4:00 pm

### Minimum Qualifications:

Three to Five years' experience **or** Completion of a Bachelor's Degree in one of the following fields: social work, psychology, mental health, nursing, education, sociology, criminal justice, counseling, rehabilitation counseling, guidance counseling, **or** a related discipline and one year of full-time experience as a Social Services Technician Case Manager. Must have BS in above named fields to be MHC eligible (Mental Health Clinician) **or** Certified Parent Peer Specialist.

### Preferred Qualifications:

A Bachelors Degree and experience in working with individuals with mental disorders and/or addictive diseases is preferred.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

**NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.**

**Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.**

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**